

FORM-I
(See rule-3)
Permission for Development

(Name of the Authority) **COMMON APPLICATION FORM**

To be filled by the applicant:

Date of application _____
 Address of the Project: 1. Revenue Village _____
 2. Tehsil/ULB Name _____
 Location of the Project: 1. Latitude _____ 2. Longitude _____

For Office Use:

1. File No. _____
2. Date _____
3. Details of Payment: Amount _____ Challan No. _____ Date _____
4. Signature of the Receiving Officer _____

PART I: GENERAL INFORMATION

(TO BE FILLED IN BY THE APPLICANT)

1.1 Details of the Applicant

Sl. No.	Name	Postal Address	Contact No. (Mobile No.)	Email Address	Registration Number / License Number along with date of issue	Valid up to	Enclosed ID Proof

1.2 Details of the Land Owner

Sl. No.	Name of the land Owner(s)	Relationship with Recorded Tenants (Khatadars)	Postal Address	Contact No. (Mobile No.)	Email Address	ID Proof

1.3 Details of Recorded Tenants (as per RoR)

Sl. No.	Name of the Recorded Tenant ¹	Postal Address	Contact No.(Mobile No.)	Email Address	ID Proof

¹If the recorded tenant is not alive then details of legal heirs should be mentioned in other columns such as : postal address, contact no. etc.

1.4 Details of General Power of Attorney (GPA) holders, if any

Sl. No.	Name of the GPA Holder	Postal Address	Relationship with the land owner(s)	Details of Power of Attorney			Contact No.(Mobile No.)	Email Address	ID Proof
				No.	Date	Valid up to(date)			

1.5 Details of Technical Persons including Architects, structural engineers etc.

Sl. No.	Category of Technical Persons	Name	Postal Address	Contact (Mobile No.)	Email Address	Details of the Registering / Licensing Authority	No. and Date of Registration / License	Valid Up to	ID Proof
1.5.1	Architects								
1.5.2	Structural Engineer								
1.5.3	Electrical Engineer								
1.5.4	PH Engineer								
1.5.5	Site Supervisor								
1.5.6	Any other, specify								

PART II –BASIC DETAILS OF THE PROJECT

Sl. No.	Parameter	Details to be given	Views of the Authorised officer ²
		TO BE FILLED IN BY THE APPLICANT	FOR OFFICE USE ONLY
2.1	Project type (<i>New Development / Addition / Alteration / Renewal / Revalidation</i>)		
2.2	Project Category (<i>G to G+3, Apartment - G+4 and above, Group housing, Multi-storeyed residential/commercial/Institutional/Industrial/Public-semi-public/ others Please specify</i>)		
2.3	Project Component (<i>Residential/Commercial/Institutional/Industrial/Public-semi-public/Others (please specify)</i>)		
2.4	Total Area covered in all floors (in sq. meters)		
2.5	No. of Floors		
2.6	No. of dwelling units		

PART III – LAND DETAILS

3.1 Land Details											
TO BE FILLED IN BY THE APPLICANT										FOR OFFICE USE ONLY	
Sl. No.	Mauza	Name of Revenue Village	Khata No.	Plot No.	Area (in acres / sqm)	Kisam	If mutation not done, then details of sale deed		Area under Possession (in sq. meters)	Remarks	View of the Authorised Officer ²
							Sale Deed No.	Date			

² Authorised Officer – An official of the Authority who has been authorised to check and certify such details

3.2 Whether the plot/site is part of an approved layout/Town Planning scheme / Development Schemes			
TO BE FILLED IN BY THE APPLICANT			View of the Authorised Officer ² (FOR OFFICE USE ONLY)
(A) Yes or No?			
(B) If yes, details thereof			
(i) Date of Approval / Permission	(ii) Approval / Permission No.	(iii) Whether map enclosed? (yes or no)	
3.3 Site Plan (to be given on revenue plan along with the layer of Development Plan) provided or not? (yes or no)			
3.4 Indicate Tenancy of land (leasehold / freehold / others , please specify)			
3.5 If on lease, share details of lease			
(i) Name of the lessor	(ii) Purpose of lease	(iii) duration of lease	(iv) Any other, please specify

PART IV – PLANNING DETAILS

Sl. No.	Parameters	Description (TO BE FILLED IN BY THE APPLICANT)	View of the Authorised Officer ² (FOR OFFICE USE ONLY)
4.1	Land use, applied for		
4.2	Land use, as per Development Plan		
4.3	Land use, as per Layout / Town Planning Scheme / Development Scheme		
4.4.	Permissibility of the Land use applied (<i>Permissible / Permissible on special conditions / Not permissible</i>)		
4.5	Dwelling Units per Acre (<i>for projects having residential components</i>)		
4.6	Whether, plot affected by development plan (Development plans roads and drains)?		
a	Yes or No?		
b	If yes, whether affected portions have been surrendered to Government or Authority or Local Authority by way of gift deed? (<i>yes or no</i>)		
c	If yes, give details		
	i. Name and Details of Agency to whom the land has been surrendered		
	ii. Deed Number		
	iii. Date of execution of Deed		

PART V – BUILDING PARAMETERS

Sl. No.	Category	As per norms	Proposal	As per Approved plan (applicable for addition / alteration / renewal cases only)	View of the Authorised Officer ²
		TO BE FILLED IN BY THE APPLICANT			FOR OFFICE USE ONLY
5.1	Basement, if any				
5.2	Stilt / Ground floor				
5.3	1 st floor				
5.4	2 nd floor				
5.5	3 rd floor				
5.6	4 th floor				
5.7	Multi-storeyed (no. of storeys)				
5.8	Society Room				
5.9	Set backs				
	Front				
	Rear				
	Side 1				
	Side 2				
5.10	FAR				
5.11	Parking (in sq.mt.)				
5.12	Height (in mt.)				
5.13	No of staircases				
5.14	Distance from farthest point of corridor to staircase				
5.15	Minimum height of floors				
5.16	Light and Ventilation shaft				
5.17	Courtyard size and area (in sq. meter)				
5.18	Approach gradient to basement/stilt				
5.19	Minimum opening area of window, door and ventilator for lighting/ventilation (in sq. meter)				
5.20	No. of lifts				
5.21	No. of Recharging pits/Size of pits				
5.22	No. of Gates and size				

PART VI – OTHER PLANS RELATED TO BUILDING PLAN

Sl. No.	Parameters	Whether given in the Building Plan or not? (yes or no)	View of the Authorised Officer²
		TO BE FILLED IN BY THE APPLICANT	FOR OFFICE USE ONLY
6.1	All floor plans		
6.2	Elevations		
6.3	Area Statement		
6.4	Structural Plan		
6.5	Foundation Plan		
6.6	Septic Tank and Soak pit location		
6.7	Groundwater recharging point		
6.8	Drain Section		
6.9	Water Safety Provisions		
6.10	Fire Safety Provision Plan		
6.11	Plumbing Plan		
6.12	Electric Supply Plan		
6.13	Schedule of Doors, Windows and Openings		
6.14	Minimum distance between blocks / buildings		
6.15	Any other provisions, specify		

PART VII – UTILITIES

7.1 Roads/pathway			View of the Authorised Officer ²	7.2 Drainage		View of the Authorised Officer ²
TO BE FILLED IN BY THE APPLICANT			FOR OFFICE USE ONLY	TO BE FILLED IN BY THE APPLICANT		FOR OFFICE USE ONLY
7.1.1 Width of internal roads proposed / category/hierarchy (<i>in metre</i>)				7.2.1 Width of internal drains (<i>in metre</i>)		
7.1.2 Internal roads	Length (<i>in metres</i>)			7.2.2 Length of internal drains (<i>in metres</i>)		
	Area (<i>in sq.mt.</i>)					
7.1.3 Internal pathways (<i>in metres</i>)	Length (<i>in metres</i>)			7.2.3 Location of drain system and drain outfall (<i>please show in site plan drawing</i>)		
	Width (<i>in metres</i>)					
	Area (<i>in sq.mt.</i>)					
7.3 Water supply			View of the Authorised Officer ²	7.4 Sewerage		View of the Authorised Officer ²
TO BE FILLED IN BY THE APPLICANT			FOR OFFICE USE ONLY	TO BE FILLED IN BY THE APPLICANT		FOR OFFICE USE ONLY
7.3.1 Water consumption demand per day requirement @ 135 LPCD				7.4.1 Total quantity of waste water generated (<i>in MLD</i>)		
7.3.2 Drinking Water facility (whether Municipal/public water supply is available) – (<i>Yes/No</i>)				7.4.2 On-site treatment (Septic tank/soak-pit) (yes or no)		
				If yes, Size of septic tank/soak pit (length X breadth, Area in sq. meter)		
				7.4.3 STP provided (Yes/No)		
				If yes, Capacity of STP (<i>in MLD</i>)		
7.3.3 Groundwater extraction to be done on site (<i>Yes/No</i>)				7.4.5 Treated Sewerage disposal outfall point (show in drawing-site plan)		

7.5 Electricity		View of the Authorised Officer ²	7.6 Solid Waste Management		View of the Authorised Officer ²
TO BE FILLED IN BY THE APPLICANT		FOR OFFICE USE ONLY	TO BE FILLED IN BY THE APPLICANT		FOR OFFICE USE ONLY
7.5.1 Total electricity consumption proposed (in KV)			7.6.1 Total solid waste generation (in Quintals/day)		
7.7 Proposed Open spaces area (in sq.meters)			7.6.2 Solid waste disposal location (show in drawing-site plan)		
			7.6.3 Provision for Composting (Yes/No)		

PART VIII – EXTERNAL INFRASTRUCTURE PROVISIONS

8.1 Connecting Road	TO BE FILLED IN BY THE APPLICANT		View of the Authorised Officer ² (FOR OFFICE USE ONLY)
8.1.1 Present Status			
(a) Whether connectivity to the site is through an existing road ? <i>(yes or no)</i>			
(b) If yes, Width of access road to site <i>(in feet)</i>	Minimum		
	Maximum		
(c) Whether connected to existing CDP Road <i>(yes or no)</i>			
(d) Nature of existing road (kutchha / Murrom / Metalled / Blacktop / Concrete)			
(e) Status of existing approach road (public / private / others, please specify)			
8.1.2 Proposed Improvements			
(a) Widening of the Road			
(b) Upgradation of the nature of the road			
(c) Enclosed detailed drawings for proposed improvements <i>(yes or no)</i>			
8.1.3 Whether site located at or near road junction?			
(a) Yes or No.			
(b) If yes, distance from junction <i>(in meters)</i>			

8.2 Drainage		TO BE FILLED IN BY THE APPLICANT		View of the Authorised Officer ² (FOR OFFICE USE ONLY)
8.2.1 Present Status Major drainage channel if any <i>(show location on map)</i>				
(a) Whether, road side public drain exists? <i>(yes or no)</i>				
(b) If yes, give details	Width and depth of the drain <i>(in meters)</i>	Width		
		Depth		
	Nature of the drain <i>(earthen / masonry / concrete)</i>			
	Whether, connected to any public drainage network for outfall? <i>(yes or no)</i>			
	Whether, map indicating the road side drain and its alignment and connection with public drain network submitted or not? <i>(yes or no)</i>			
(c) If no, give details	Distance from nearest drain, which is connected to public drainage network for outfall <i>(in meters)</i>			
	Feasibility to connect <i>(yes or no)</i>			
8.2.2 Proposed Drainage Plan				
(a) Improvement of the existing drains	Widening and Deepening of the drain <i>(yes or no)</i>			
	Upgradation of nature of the drain <i>(indicate the type of upgradation)</i>			
(b) Construction of New Drain for	Length <i>(in meters)</i>			

connection	Width <i>(in meters)</i>						
	Depth <i>(in meters)</i>						
	Nature <i>(earthen / masonry / concrete, any other, please specify)</i>						
(c) Whether, drainage plan along with drawings submitted? <i>(yes or no)</i>							
8.2.3 Whether site is in low lying area and subjected to water logging?							
(a) Yes or No.							
(b) If yes, details thereof							
(c) Whether plan for measures mitigating water logging submitted or not? <i>(yes or no)</i>							
8.3 Water supply	TO BE FILLED IN BY THE APPLICANT		View of the Authorised Officer² (FOR OFFICE USE ONLY)	8.4 Sewerage	TO BE FILLED IN BY THE APPLICANT		View of the Authorised Officer² (FOR OFFICE USE ONLY)
8.3.1 Whether source of public water supply available at site or not? <i>(yes or no)</i>				8.4.1 Whether, site connected to public Sewerage network <i>(Yes/No)</i>			
8.3.2 If yes, provide details	Type <i>(municipal / rural)</i>			8.4.2 if yes, provide details of the accessible sewerage drain	Type of Drain <i>(earthen / masonry concrete)</i>		
	Revenue Village				Size of Drain <i>(Width X Depth) in meters</i>		
	Accessible distance from site				Accessible distance from site		
8.3.3 If no, plans for water supply at site <i>(groundwater / new supply line from distant public source)</i>				8.4.3 If no, described method of disposal of sewerage waste.			

8.3.4 In case of new pipe line or ground water coverage, estimates, drawings and layout plans submitted as a part of building plan or not? <i>(yes or no)</i>			8.4.4 Whether, drawing and layout plans depicting the sewerage disposal methodology has been provided or not? <i>(yes or no)</i>		
8.5 Electricity	TO BE FILLED IN BY THE APPLICANT	View of the Authorised Officer² (FOR OFFICE USE ONLY)	8.6 Solid Waste Management	TO BE FILLED IN BY THE APPLICANT	View of the Authorised Officer² (FOR OFFICE USE ONLY)
8.5.1 Presence of grid station / electricity distribution line for drawing electricity to the site <i>(Yes/No)</i>			8.6.1 Whether primary transfer station for solid waste available in vicinity to site or not? <i>(yes or no)</i>		
8.5.2 if yes, location and type of grid station <i>(show location on map) and distance (in Kms.)</i>	Location		8.6.2 If yes, provide details Location of primary transfer station <i>(show location on map/distance in metres)</i>	Location	
	Capacity <i>(in KV)</i>				
	Accessible Distance from site <i>(in meters)</i>			Distance <i>(in meters)</i>	
8.5.3 if no, what is the plan for drawing electricity to site?			8.6.3 If no, what is the plan for solid waste management?		

8.5.4 In case of requirement of new electric supply line or grid station; whether estimates, drawings and layout plans submitted as a part of building plan or not? <i>(yes or no)</i>			8.6.4 In case of requirement of new primary transfer station; whether estimates, drawings and layout plans submitted as a part of building plan or not? <i>(yes or no)</i>		
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PART IX – SPECIAL PROVISIONS

9.1 Rainwater harvesting	To be filled in by the Applicant	View of the Authorised Officer ² (FOR OFFICE USE ONLY)
9.1.1 Whether, the plot area is 300 square meters or above? <i>(yes or no)</i>		
9.1.2 if yes, whether provision for rainwater harvesting has been provided in the building plan or not? <i>(yes or no)</i>		
9.1.3 If yes, please provide the details below		
(a) No of recharge pits/recharge wells/surface reservoirs on site		
(b) Size of recharge pits/recharge wells/surface reservoirs on site		
(c) Quantity of water percolation		
(d) Detailed Schematic plan and drawing provided in building plan <i>(yes or no)</i>		
9.2 Green Building certification (provide details of certification and rating)		
9.2.1 Whether Green Building certification being proposed or not <i>(yes or no)</i>		
9.2.2 if yes, give details		
a. Protocol being proposed (GRIHA / LEED / IGBC / Any other, please specify)		
b. Rating being proposed under the above protocol		
c. Details of the consultant engaged for the purpose		
9.3 Solar Water heating system		
9.3.1 Whether, the plinth area of proposed building having 200 square meter or more <i>(yes or no)</i>		

9.3.2 If yes, provide details		
a. Roof area covered by solar panels (in sq. meter)		
b. No. of panels provided		
c. Capacity (in litres per day)		
9.4 Off Grid / Grid connected Solar Roof top System		
9.4.1 Whether, the plinth area of proposed building is more than 300 square meter (yes or no)		
9.3.2 If yes, provide details		
a. Roof area covered by solar panels (in sq meter)		
b. No. of panels provided		
c. Amount of electricity production per day in KW		
9.5 Affordable Housing Provisions – To be filled up in cases of residential projects on plot sizes of more than 2000 sq. meters		
9.5.1 Total Built up area of the project in square meters		
9.5.2 EWS Housing		
a. Mandatory provisions of reservation for EWS @ 10% of Built up Area		
b. No. of EWS Units Proposed		
c. Built up area under EWS (in sq meter)		
d. Built up area under EWS (in percentage)		
9.5.2 LIG Housing		
a. No. of LIG Units Proposed		
b. Built up area under LIG (in sq meter)		
c. Built up area under LIG (in percentage)		
I hereby declare that the above mandatory EWS and LIG housing is proposed within the site premises and part of the building structure submitted for approval to the Authority. (Tick the box for undertaking.)	<input type="checkbox"/>	
9.6 Any other (provide details)		

PART X – SPECIAL CLEARANCES

10.1 Security Clearance		To be filled in by the Applicant	View of the Authorised Officer² (FOR OFFICE USE ONLY)
10.1.1	Whether the Project is within 200 meters of notified Strategic Building (Yes/No)		
10.1.2	If yes,		
	(a) Name of the Strategic Building		
	(b) Distance from the Strategic Building		
10.2 Archaeological Survey of India (ASI) Clearance			
10.2.1	Whether the project is located within 300 meter of National Protected Monument (Yes/No)		
10.2.2	If yes,		
	(a) Name of the Monument		
	(b) Distance in meters		
10.3 National Highway Authority (NHA) Clearance			
10.3.1	Whether the project requires direct access from NH maintained by NHA (Yes/No)		
10.3.2	If yes, name and no. of the National Highway		
10.4 Airport Authority of India Clearance			
10.4.1	Whether height of the proposed building is 30 meter and above (Yes/No)		
10.4.2	If Yes, Give height of the building in meters from Mean Sea Level (MSL)		

10.5 Environmental Clearance			
10.5.1	Whether the Project requires Environmental Clearance as per detailed Notification of MoE&F, Government of India (Yes/No)		
10.5.2	If yes,		
	(a) Parameter for Clearance		
	(b) Total built up area		

PART XI - CHECKLIST OF DOCUMENTS TO BE ATTACHED

Description of the Documents	To be filled in by the Applicant	View of the Authorised Officer² (FOR OFFICE USE ONLY)
11.1 Application form duly filled in and signed		
11.2 Scrutiny fee challan copy		
11.3 Self-signed Xerox copies of ownership documents		
11.4 Copy of Certificate of registration of Architect/Engineers/Builder-Developer		
11.5 Four copies of plan giving details as prescribed in the application form		
11.6 Affidavit in original in prescribed format		
11.7 Two photographs of the site		
11.8 Any other enclosure as per specific requirement of the case		

PART XII – DECLARATION

<input type="checkbox"/>	I hereby acknowledge and declare that the above information is true to the best of my knowledge and submitted in accordance with the Development Plan and Building Control Regulations related with Central and State Government and its subsequent amendments. <i>(Tick in the box on the left column)</i>			
	Name & Designation	Signature/Digital Signature	Date	Place
Owners				
Authorised Person				

PART XIII –FOR OFFICIAL USE ONLY

Details of the Authorised Officers	Name	Designation	Signature	Date	Remarks, if any
Application Receiving Officer					
Land Details and Documentation Verification Officer					
Engineering Officer					
Planning Officer					
Approving Officer					